

**Minutes
Regular Meeting
Bolton Lakes Water Pollution Control Authority**

September 28, 2011

7:00 PM

Vernon Town Hall

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Attendees: Chairman Robert Morra, Richard Hayes Jr. (arrived 7:12 pm), Mike Morris, Mark Turkington, Daniel Wright, Noel Gessay and Alternate John Ward. Also present was Marshall Gaston of Fuss & O'Neill, Inc., Vernon WPCA Director David Ignatowicz and Construction Administrative Assistant Scott Dolphin.

1. CALL TO ORDER

Chairman Robert Morra called the meeting to order at 7:05 P.M. Mr. Ward was made a voting member.

2. PUBLIC COMMENT

None

3. ACCEPTANCE OF MINUTES

John Ward, seconded by Noel Gessay, moved to accept the minutes of the August 24, 2011 regular meeting of the BLRWPCA as presented. Motion passed.

4. PENDING BUSINESS

A. STATUS REPORT OF SEWER PROJECT

Marshall Gaston presented an overview of funding and construction by phase

Funding Update

CWF

- CWF #28 Reimbursement was submitted for processing.
- Discussions with DEEP were favorable towards the combining of contracts (4&5).

Rural Development

- RD #28 Budget Summary report was submitted for processing.
- The Phase 2 RD closing occurred on September 1, 2011.

STAG

- 100% of the funds have been expended and a draft completion report was prepared.

STEAP

- Expect to utilize funds for Phase 1 and Phase 2 as soon as they are available. Phase 1 payments from the BLRWPCA are being held up until that time.

Project Progress – Phase 1

- Flow meter software was updated on September 27, 2011.
- Sewer repair was completed in mid-September.
- A number of punch list items remain outstanding.
- STAG completion report cannot be filed until final acceptance of Phase 1.
- Manchester is in the process of reviewing BLRWPCA Rules & Regulations.

Project Progress – Phase 2

- Paving is expected to be complete the week of September 26.
- The retaining wall near Bolton Notch Pond is constructed.
- Substantial completion is scheduled for October 15, 2011.

Project Progress – Phase 3

- Notice to Proceed was issued for September 6, 2011.
- A coordination meeting is scheduled for September 30 and the contractor is expected to mobilize on October 3, 2011.
- Easement procurement is ongoing for Colonial, Cubes and North Road.
- Negotiations are continuing for locating Bioxide site. (odor control)
- Grinder pump easement procurement is ongoing.

Project Progress – Phase 4

- Addressing rights-of-way and easement concerns.
- Wetland permits have been addressed for Bolton. It is recommended that a master permit be issued to both Towns to cover all connections and septic tank closings.

Project Progress – Phase 5

- Work by others: Inputting the outstanding well and septic locations as provided by the BLRWPCA.

B. REPORT ON COMBINING PHASES

Combining Phases 4 and 5 in Vernon is being considered. Discussions with DEEP were favorable and RD indicated that the initial funding path would need to be preserved. It could be bid as one project, but 2 closings would be required.

C. SEWER USE RULES AND REGULATIONS

The BLRWPCA is waiting for comments from Manchester expected the first week of October.

5. REPORT OF THE CHAIR

Mr. Morra reported that a meeting was scheduled for Friday September 30 to meet with the contractor on Phase 2. Additional fencing on either side of the wall at Bolton Notch Pond will be addressed. Also, the contractor on Phase 3 needs 2,500 sq. ft of space to store grinder pumps.

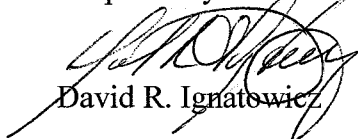
6. ANY ADDITIONAL MATTERS

None

7. ADJOURNMENT

A motion was made by Richard Hayes, seconded by Mike Morris to adjourn the meeting at 7:55 P.M. Carried unanimously.

Respectfully Submitted,



David R. Ignatowicz